

READING BOROUGH COUNCIL CLIMATE IMPACT ASSESSMENT TOOL

What You Need to Do:

The spreadsheet on the next tab has been designed to help you consider the climate impacts of your project/ proposal. **All Committee Reports, Project Business Cases and budget bid proposals require a climate impact assessment.**

When rating the climate change impacts of your project/ proposal, there are two key issues to consider:

1. Impact on carbon emissions - will the project/ proposal:

- | |
|---|
| * Reduce the overall amount of energy being used/waste being produced/transported |
| * Increase the overall amount of energy being used/waste being produced/transported |
| * Have no effect on the amount of energy being used/waste being produced/transported |

2. Impact on resilience to the effects of climate change - will the project/ proposal:

- | |
|--|
| * Increase the ability of Reading, residents and/or RBC to withstand the effects of climate change |
| * Reduce the ability of Reading, residents and/or RBC to withstand the effects of climate change |
| * Have no effect on the ability of Reading, residents and/or RBC to withstand the effects of climate change |

The tool requires you to consider these issues with reference to **8 different criteria** e.g. energy efficiency, transport, etc. *Not all of these criteria will necessarily be relevant to your project/ proposal.* Where a criterion is not relevant, you should select 'Have no effect'.

Where you identify either a positive or a negative impact, you are required to assess the severity of the impact. There is some guidance on the next tab to help you distinguish between High, Medium and Low impacts.

Results:

Once you have applied a rating to each of the 8 assessment criteria, **you decide the overall rating** for your project/ proposal. If your project has negative as well as positive impacts, you decide what the overall rating is, but you must explain how the overall rating given to your project/proposal has been decided. It is also compulsory to highlight any negative environmental impacts your project may have. You may do this in the commentary box below your rating.

Tips:

1. Concentrate on the most significant issues - there is the potential to consider the impacts of all 8 criteria.
2. Where you have identified a negative impact, think about how you are going to manage it.

If you require assistance in completing the Climate Impact Assessment tab, please contact the Sustainability Strategy (peter.moore@reading.gov.uk x4275) or the Sustainability Team Manager (brian.moore@reading.gov.uk x2232).

Once you have completed the Climate Impact Assessment tab, please email the completed spreadsheet to the Sustainability Strategy (peter.moore@reading.gov.uk).

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change implications of a new project, proposal or recommendation.
ire a climate impact assessment.

ssues to consider:

missions?	
emissions?	
t emissions?	
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ects of climate change?	

.g.: Energy Use; Waste Generation; Exposure to Heat Waves; Flooding, etc.
specific criteria is not relevant to your project/ proposal, assign a 'Nil' rating.

whether this impact will be **High, Medium or Low**.
n and Low impacts.

overall rating your project/proposal should have.

ating should be by weighing the positive and negative impacts,
erived.

y have, which may have been 'masked' by the overall rating.

opraisal in a very detailed way. This should be avoided at this stage.
nage or mitigate this impact and explain this in your report.

ontact the Head of Climate
xen.burfoot@reading.gov.uk

pleted spreadsheet to climateassessment@reading.gov.uk.

